



Master of Science in European Project and Public Management

## Course Syllabus

### Title of the Course

Master Thesis Seminar I

### ECTS and Contact Hours

ECTS: 2

Course units total: 15

Presence Units: 0

E-Learning Units: 15

Workload estimate based on ECTS = [1 ECTS = approx. 25 hrs of student work, that includes course work, e-learning, self study, homework, assignments, research, writing papers, learning for exams, etc.]

### Lecturer

Name: Mag. Thomas Schmalzer, Bakk.

Address: Eggenberger Allee 11, A-8020 Graz

E-Mail: thomas.schmalzer@fh-joanneum.at

Phone: +43(0)316 5453 6811

### Short Description of the Course

The Master Thesis Seminar is designed to support students individually and in depth in the development and fine tuning of their project idea or research topic, the call identification and selection as well as in the development of a first summary of their project proposal or research topic as basis for the master thesis.

### Learning Outcomes

Upon successful completion of this course students will:

- Have finalized their project idea / thesis topic
- Have preselected a possible call for proposals upon which their proposal will be based or understood the relevant research steps to be undertaken in the course of the elaboration of their non project master thesis
- Submitted their working title and short description of their master thesis
- are able to select possible partner institutions for their project idea
- understand the needed contents and structure for a short proposal summary or expose needed for further thesis/project development and planning as well as for partner acquisition
- have completed a first version of a comprehensive project summary document / thesis expose

### Course Contents

The contents of the course are directly dependent on the thematic areas in which each individual student is working on their thesis topic. This means that the lecturer will discuss in detail each and every master thesis / project idea in order to identify possibilities for improvement and fine-tuning as well as to preselect possible calls for proposals on which the project proposal can be based.

## Teaching Methods

The course involves a 1/2 hour individual coaching unit on each student's project idea with direct feedback. These coaching units will take place either face 2 face or via Skype or other communication means. After the coaching unit the students are working independently on their project summary/expose as well as the finalization and submission of their working title for the master thesis.

## Evaluation Criteria

Participation in the coaching units is mandatory but will not be graded with points.

- **Submission of project summary on min 5-6 pages** – **100%**
- **TOTAL** – **100%**

## Late Submissions of Assignments, Papers, or other course requirements

Late submission of assignments, papers and other course requirements as stated in the syllabus leads to a deduction of points according to the following calculation scheme:

Per week of delay 5% of the points awarded to the specific course requirement are deducted from the points awarded.

### Example:

Assignment A:  
Maximum Points 100  
Achieved Points 80  
Delay 2 weeks: -10%  
Final points: 72

## The grading scale applied in this course is the following:

(1)	Excellent	100 – 93 %
(2)	Good	92 – 85 %
(3)	Satisfactory	84 – 71 %
(4)	Sufficient	70 – 61 %
(5)	Failed	60 – 0%